

COLLECTOR
HOTEL
PARRAMATTA
收藏家酒店



FUNCTION GUIDE

OPEN 7 DAYS

MONDAY TO THURSDAY: 10AM TO 4AM

FRIDAY: 10AM TO 6AM

SATURDAY: 9AM TO 6AM

SUNDAY: 9AM TO MIDNIGHT

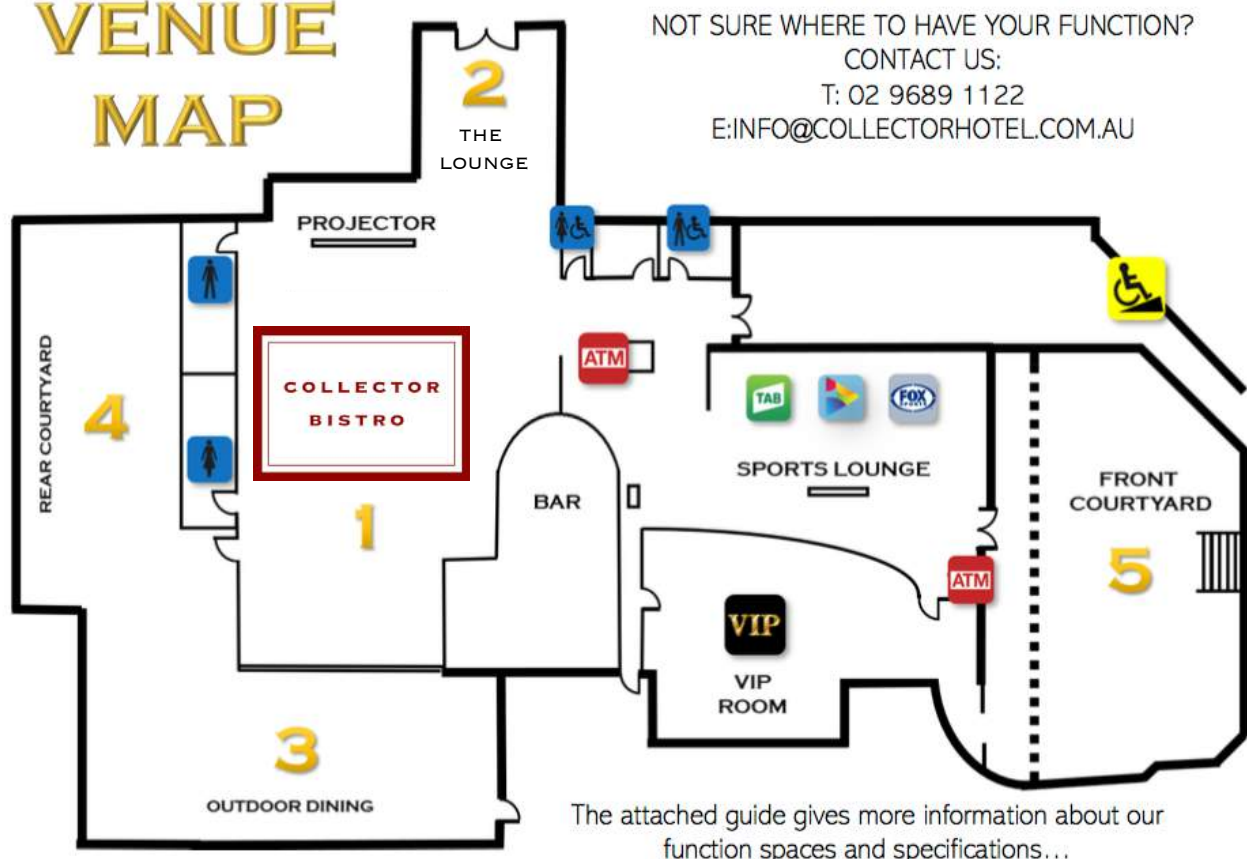
A: 100 GEORGE ST
PARRAMATTA NSW 2150
E. INFO@COLLECTORHOTEL.COM.AU
PH: 9689 1122

WELCOME

THE COLLECTOR HOTEL PARRAMATTA IS THE PERFECT PLACE TO HOST YOUR NEXT FUNCTION. WHETHER IT'S A BUSINESS LUNCH OR DINNER, SCHOOL OR FAMILY REUNION, BIRTHDAY CELEBRATION, COCKTAIL PARTY, A CONFERENCE OR A MEETING, THE COLLECTOR HOTEL OFFERS GREAT VALUE FOR MONEY PACKAGES.

- FUNCTIONS ARE TAILORED TO YOUR NEEDS
- ENTIRE HOTEL RECENTLY RENOVATED
- NUMEROUS FUNCTION AREAS, FOR GROUPS OF ANY SIZE, UP TO 1000.
- NO ROOM HIRE OR BOOKING FEE
- DELICIOUS FOOD OPTIONS FROM THE COLLECTOR BISTRO
- MICROPHONES, PROJECTOR AND VARIOUS CONFERENCE EQUIPMENT AVAILABLE
- DEDICATED FUNCTION MANAGER - LET US TAKE CARE OF ALL THE DETAILS!

VENUE MAP



THE COLLECTOR HOTEL PARRAMATTA SUPPORTS THE RESPONSIBLE SERVICE OF ALCOHOL AND THE RESPONSIBLE CONDUCT OF GAMBLING

AREA 1 - COLLECTOR BISTRO



NO HIRE FEE – MINIMUM SPEND REQUIREMENT ON FOOD STARTING AT JUST \$250

COLLECTOR BISTRO FLOOR CAPACITY:

SEATED – 100
STANDING / COCKTAIL – 200

MINIMUM SPEND (ON FOOD)

*REGULAR HIRE- \$250

EXCLUSIVE HIRE

MON-THURS - \$1000

FRIDAY – NOT AVAILABLE

SAT & SUNDAY - \$500

WE CAN COMBINE MULTIPLE SPACES
FOR LARGER BOOKINGS TO
ACCOMMODATE UP TO 1000 PEOPLE.
PLEASE ENQUIRE WITHIN.

*IF YOU OPT FOR REGULAR HIRE, WE
WILL RESERVE AN AREA FOR YOU, BUT
YOU MAY BE REQUIRED TO SHARE A
VENUE SPACE WITH ANOTHER
FUNCTION.



LET US TAKE CARE OF YOUR AV
REQUIREMENTS!
THE COLLECTOR BISTRO BOASTS
A LARGE PROJECTOR SCREEN.
AV EQUIPMENT IS ALSO
AVAILABLE UPON REQUEST
INCLUDING WIRELESS
MICROPHONE.

LOOKING FOR AN OUTDOOR OPTION? CHOOSE FROM OUR FRONT OR REAR
COURTYARDS.

THE COLLECTOR HOTEL PARRAMATTA SUPPORTS THE RESPONSIBLE SERVICE OF
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AREA 2 - THE LOUNGE



NO HIRE FEE – MINIMUM SPEND REQUIREMENT ON FOOD STARTING AT JUST \$250

THE LOUNGE CAPACITY:

SEATED – 30

MINIMUM SPEND (ON FOOD)

*REGULAR HIRE- \$250

EXCLUSIVE HIRE

MON-THURS \$500

FRIDAY – \$800

SAT & SUNDAY - \$250

WE CAN COMBINE MULTIPLE SPACES
FOR LARGER BOOKINGS TO
ACCOMMODATE UP TO 1000 PEOPLE.
PLEASE ENQUIRE WITHIN.

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WILL RESERVE AN AREA FOR YOU, BUT
YOU MAY BE REQUIRED TO SHARE A
VENUE SPACE WITH ANOTHER
FUNCTION.



LOOKING FOR AN OUTDOOR OPTION? CHOOSE FROM OUR FRONT OR REAR
COURTYARDS.

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AREA 3 - OUTDOOR

IF YOU'RE LOOKING FOR A COOL AND BREEZY OUTDOOR DINING EXPERIENCE FOR YOUR NEXT FUNCTION, CHOOSE FROM SEATING DINING OR COCKTAIL/ CASUAL STYLE



NO HIRE FEE – MINIMUM SPEND REQUIREMENT ON THE BAR STARTING AT JUST \$250

OUTDOOR DINING CAPACITY:

SEATED – 70-80 STANDING /
COCKTAIL – 200

MINIMUM SPEND (ON DRINKS)

*REGULAR HIRE- \$250
EXCLUSIVE HIRE
MON-THURS - \$2000
FRIDAY – \$2500
SAT & SUNDAY - \$1500

WE CAN COMBINE MULTIPLE SPACES
FOR LARGER BOOKINGS TO
ACCOMMODATE UP TO 1000 PEOPLE.
PLEASE ENQUIRE WITHIN.

*IF YOU OPT FOR REGULAR HIRE, WE
WILL RESERVE AN AREA FOR YOU, BUT
YOU MAY BE REQUIRED TO SHARE A
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FUNCTION.



THIS AREA IS MOSTLY UNDER COVER AND PROTECTED FROM INCLEMENT WEATHER

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AREAS 4 & 5 - FRONT OR BACK COURTYARDS

THE PERFECT OPEN-AIR OPTION FOR YOUR FUNCTION. OUR FRONT AND BACK COURTYARDS CAN BE DESIGNATED SMOKING OR NON-SMOKING AREAS TO SUIT. EXCLUSIVE HIRE IS AVAILABLE TO LARGE FUNCTIONS AND SHARED/PARTITIONED AREAS ARE AVAILABLE FOR SMALLER GROUPS.



NO HIRE FEE – MINIMUM SPEND REQUIREMENT ON THE BAR STARTING AT JUST \$250

FRONT COURTYARD CAPACITY:

SEATED – 80
STANDING / COCKTAIL - 200

REAR COURTYARD CAPACITY:

SEATED OR STANDING - 40
COCKTAIL - 80

MINIMUM SPEND (ON DRINKS)

*REGULAR HIRE - \$250
EXCLUSIVE HIRE
MON-THURS - \$2000
FRIDAY - \$2500
SAT & SUNDAY - \$1500



WE CAN COMBINE MULTIPLE SPACES FOR LARGER BOOKINGS TO ACCOMMODATE UP TO 1000 PEOPLE. PLEASE ENQUIRE WITHIN.

*IF YOU OPT FOR REGULAR HIRE, WE WILL RESERVE AN AREA FOR YOU, BUT YOU MAY BE REQUIRED TO SHARE A VENUE SPACE WITH ANOTHER FUNCTION.

THE COLLECTOR HOTEL PARRAMATTA SUPPORTS THE RESPONSIBLE SERVICE OF ALCOHOL AND THE RESPONSIBLE CONDUCT OF GAMBLING

TERMS AND CONDITIONS

TERMS AND CONDITIONS

CONFIRMATION & DEPOSIT (MINIMUM SPENDS AND BOOKING FEES APPLY)

TO CONFIRM A FUNCTION BOOKING, THE FOLLOWING IS REQUIRED:

1. 10% DEPOSIT OF TOTAL FOOD SPEND MUST BE PAID (FINAL NUMBERS CAN BE GIVEN 1 WEEK PRIOR TO THE EVENT)

ALL DEPOSITS ARE FULLY REFUNDABLE UP TO 14 DAYS PRIOR TO YOUR FUNCTION DATE. (AFTER 14 DAYS PRIOR TO YOUR FUNCTION, WE ARE SORRY BUT WE CAN NO LONGER REFUND YOUR MONEY)

2. COMPLETED BOOKING FORM

3. SIGNED TERMS & CONDITIONS

FINAL NUMBERS TO CONFIRM THE BOOKING

GUARANTEED MINIMUM NUMBERS OF GUESTS ATTENDING AND ALL FINAL DETAILS SHOULD BE NOTIFIED TO THE FUNCTIONS MANAGER NO LESS THAN 7 BUSINESS DAYS PRIOR TO THE EVENT. ONCE GIVEN, NUMBERS CAN INCREASE UP TO 2 BUSINESS DAYS PRIOR TO THE EVENT HOWEVER NOT DECREASE.

PAYMENT TO CONFIRM THE BOOKING

A 10% DEPOSIT OF FOOD SPEND IS REQUIRED TO SECURE YOUR BOOKING. 100 % OF TOTAL FOOD SPEND MUST BE PAID 1 WEEK PRIOR TO FUNCTION. FOR ANY OUTSTANDING BEVERAGE TABS, THESE ARE TO BE SETTLED AT THE CONCLUSION ON THE EVENING OF THE FUNCTION. PAYMENT CAN BE MADE BY DIRECT DEPOSIT OR CREDIT CARD 7 DAYS PRIOR TO THE FUNCTION. CREDIT CARD DETAILS AND I.D MUST BE GIVEN AS SECURITY FOR ALL BEVERAGE TABS.

THE COLLECTOR HOTEL PARRAMATTA SUPPORTS THE RESPONSIBLE SERVICE OF ALCOHOL AND THE RESPONSIBLE CONDUCT OF GAMBLING

TERMS AND CONDITIONS

INSURANCE/DAMAGES

OUR ORGANISATION WILL TAKE REASONABLE CARE, BUT WILL NOT ACCEPT RESPONSIBILITY FOR DAMAGE TO OR LOSS OF ITEMS BEFORE, DURING OR AFTER A FUNCTION. YOU ARE FINANCIALLY RESPONSIBLE FOR ANY LOSS OR DAMAGE SUSTAINED TO THE PREMISES OR OUR PROPERTY DURING A FUNCTION BY YOU OR YOUR GUEST. YOU ARE ALSO RESPONSIBLE FOR ANY LOSS OR DAMAGE TO EQUIPMENT HIRED ON YOUR BEHALF.

OTHER

THE CLIENT SHALL CONDUCT THE FUNCTION IN AN ORDERLY MANNER AND IN FULL COMPLIANCE WITH THE RULES OF THE COLLECTOR HOTEL'S MANAGEMENT AND IN ACCORDANCE WITH ALL APPLICABLE LAWS.

THE CLIENT IS RESPONSIBLE FOR THE CONDUCT OF THE GUESTS AND INVITEES AND INDEMNIFIES THE HOTEL FOR ALL COSTS, CHARGES, EXPENSES, DAMAGE AND LOSS CAUSED BY ANY ACT OR OMISSION BY THE CLIENT, CLIENT'S GUESTS OR INVITEES. NO FOOD OR BEVERAGES OF ANY KIND IS PERMITTED TO BE BROUGHT TO THE FUNCTION BY THE CLIENT, CLIENT'S GUESTS OR INVITEES, UNLESS PRIOR PERMISSION HAS BEEN OBTAINED.

RESPONSIBLE SERVICE OF ALCOHOL IN ACCORDANCE WITH THE NSW STATE GOVERNMENTS RSA LAWS, THE COLLECTOR HOTEL RESERVES THE RIGHT IN ITS ABSOLUTE DISCRETION TO EXCLUDE OR REMOVE ANY UNDESIRABLE PERSONS FROM THE FUNCTION OR THE COLLECTOR HOTEL'S PREMISES WITHOUT LIABILITY.

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TERMS AND CONDITIONS

MANAGEMENT RESERVES THE RIGHT TO CLOSE THE BAR WHEN IT DEEMS NECESSARY. WE ALSO RESERVE THE RIGHT TO CANCEL THE BOOKING IF:

- THE COLLECTOR HOTEL OR ANY PART OF IT IS CLOSED DUE TO CIRCUMSTANCES OUTSIDE THE HOTELS CONTROL.
- THE CLIENT BECOMES INSOLVENT, BANKRUPT OR ENTERS INTO LIQUIDATION OR RECEIVERSHIP.
- THE FUNCTION MIGHT PREJUDICE THE REPUTATION OF THE COLLECTOR HOTEL.
- THE FOOD OR BEVERAGES HAS NOT BEEN PAID BY THE DUE DATE.

IF YOU AGREE TO OUR TERMS AND CONDITIONS, PLEASE SIGN AND DATE BELOW AND EMAIL A SIGNED COPY TO: INFO@COLLECTORHOTEL.COM.AU

NAME: _____

SIGNED: _____

DATE: _____

THE COLLECTOR HOTEL PARRAMATTA SUPPORTS THE RESPONSIBLE SERVICE OF ALCOHOL AND THE RESPONSIBLE CONDUCT OF GAMBLING

BOOKING FORM

FUNCTION BOOKING FORM

DETAILS:

CONTACT NAME: _____

COMPANY (IF APPLICABLE): _____

TELEPHONE/MOBILE: _____

POSTAL ADDRESS: _____

EMAIL: _____

YOUR FUNCTION DETAILS

1. DATE OF FUNCTION: _____

2. TIME: _____

AFTER YOUR FUNCTION DO YOU INTEND TO STAY LONGER WITH US?

YES / NO (PLEASE CIRCLE)

3. EVENT TITLE: _____

4. STYLE OF EVENT: COCKTAIL / SIT-DOWN (PLEASE CIRCLE)

5. NO OF GUESTS: _____

6. MENU CHOICE: _____

7. BEVERAGE CHOICE: _____

DEPOSIT PAYMENT (10% DEPOSIT OF TOTAL FOOD SPEND IS REQUIRED)

CREDIT CARD DETAILS: VISA / MASTERCARD / DINERS CLUB / AMEX

CARDHOLDER NAME: _____

CARD NUMBER: ____/ ____ / ____ / ____

EXPIRY DATE: __/ __

CSV (NUMBER ON THE BACK OF THE CARD): ____

DEPOSIT: \$

PLEASE DEBIT THE AMOUNT \$

(AN ADDITIONAL 1% SURCHARGE WILL BE CHARGED FOR ALL CREDIT CARD
PAYMENTS)

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BOOKING FORM

I HEREBY AUTHORISE FOR THE ABOVE AMOUNT TO BE DEBITED FROM MY CARD. FULL PAYMENT MUST BE RECEIVED PRIOR TO THE FUNCTION. IF FOR ANY REASON PAYMENT IS NOT RECEIVED BY THE VENUE PRIOR TO THE FUNCTION, I AGREE FOR THE FULL AMOUNT TO BE DEBITED FROM MY CARD (DETAILS ABOVE) AT THE COMPLETION OF THE EVENT. ANY AND ALL OUTSTANDING MONEYS ANCILLARY TO THE FUNCTION COSTS WILL ALSO BE CHARGED AT THIS TIME.

CARDHOLDER'S SIGNATURE: _____

PLEASE EMAIL THE FUNCTION BOOKING FORM AND SIGNED TERMS AND CONDITIONS TO: INFO@COLLECTORHOTEL.COM.AU

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